

DATED

1994

THE OTAGO PRESBYTERIAN GIRLS'
COLLEGE BOARD OF GOVERNORS

and

HER MAJESTY THE QUEEN

INTEGRATION AGREEMENT
for
COLUMBA COLLEGE

COOK ALLAN GIBSON
SOLICITORS
DUNEDIN

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THIS DEED is made this 28th day of January 1994

BETWEEN THE OTAGO PRESBYTERIAN GIRLS' COLLEGE BOARD OF GOVERNORS (hereinafter together with its successors called "the Proprietor") a body registered pursuant to the Incorporated Societies Act 1908 of the one part

AND HER MAJESTY THE QUEEN acting by and through the Minister of Education (hereinafter called "the Minister") of the other part

BACKGROUND

- A. The Proprietor is the owner of Columba College, Dunedin (hereinafter called "the School").
- B. The Minister and the Proprietor have agreed to the integration, apart from its boarding establishment and pre-school, of the School pursuant to section 7(2) of the Private Schools Conditional Integration Act 1975 (hereinafter called "the Act").
- C. The School was founded and was established in 1914 and operates as a day school for girls from new entrants to Form 7, as a day school for boys from new entrants to Standard 4 and as a boarding school for girls from Forms 1 to 7, offering education with a special character.

NOW THIS DEED WITNESSES AND IT IS AGREED BETWEEN THE PARTIES as follows:

Integration

1. The Minister and the Proprietor agree that the School, apart from the boarding establishment and pre-school, is to become an integrated new entrants to Form 7 School pursuant to the Act. Such part of the School to become integrated is hereinafter called "the Integrated School".

Proprietor's Premises

2. The Proprietor is the owner of all the land and improvements thereon described in the First Schedule hereto (hereinafter called "the Proprietor's land"). The Integrated School premises for the purpose of this deed of agreement are that part of the Proprietor's land and improvements more particularly described in the Second Schedule and shown edged red on the plan and are hereinafter referred to as "the Integrated School premises".

Board of Trustees

3. The controlling authority of the Integrated School shall be a Board of Trustees (hereinafter called "the Board") constituted pursuant to the provisions of Part IX of the Education Act 1989 and subsequent amendments.

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Integrated Premises and their Use

4. The Proprietor agrees to set apart and appropriate as owner all of the Integrated School premises and all the chattels and assets associated with the Integrated School premises exclusively for the purpose of the School as an Integrated School and further agrees the Board shall (subject to clauses 5 and 7 herein) have the exclusive right of possession and use of the Integrated School premises and all chattels and other assets associated with the Integrated School.
5. The Integrated School premises and all chattels and other assets associated therewith shall be available for use by the Proprietor and the staff employed by the Proprietor and its pupils in and out of school time PROVIDED THAT the Proprietor shall contribute to the lighting, heating and cleaning costs according to such use.

Special Character Agreement

6. The Integrated School's special character as hereinafter described, shall incorporate education with a special character as provided in the School AND IT IS HEREBY AGREED AND DECLARED that the Integrated School shall at all times in the future be conducted and operated so as to maintain and preserve the School's special character and these presents shall be interpreted so as to maintain and preserve the special character of the School.

Integrated Premises External Use

7. The Board shall either at the request of or with the consent of the Proprietor grant the use of the Integrated School premises to other organisations for non-School purposes. The Proprietor shall not unreasonably or arbitrarily withhold consent where the use is one which is not in conflict with the maintenance of the special character of the Integrated School.

The Board may require payment of a reasonable fee by any such organisation as a condition of the use of such facility which fee shall be payable to the Proprietor.

Upgrading of Buildings

8. The Proprietor shall plan, pay for, and execute the improvements described in the Third Schedule to the Integrated School premises, so as to bring the Integrated School buildings and associated facilities forming part of the Integrated School premises up to the minimum standard for comparable State Schools prevailing at the effective date of this deed.

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Such improvements shall be carried out in accordance with the dates specified against such improvements in the Schedule. Upon completion of any improvements to electrical services described in the Third Schedule the Proprietors will arrange for the local electrical supply authority to inspect the School's premises in terms of the Electrical Supply Regulations 1984 or such Regulations as shall be in force in substitution for the same.

Proprietor's Debt

9. The Proprietor shall accept and meet the liability for all mortgages, liens and other charges upon the land and buildings comprising the Integrated School premises. Particulars of the existing mortgages and other charges are included in the First Schedule.

Proprietor's Chattels

10. Certain chattels, such as works of art, archives, academic and sporting cups and trophies, currently used in conjunction with the Integrated School premises, not purchased with money appropriated by Parliament, represent donations or presentations to the School and/or have some special intrinsic and/or historic value. The Proprietor will forthwith following the signing of this agreement proceed to complete an inventory of all such chattels and will provide a copy of the inventory to the Minister. It is acknowledged that such chattels shall remain the exclusive property of the Proprietor notwithstanding that the Proprietor may continue to allow the Integrated School the use of them.

Capital Works

11. The Proprietor shall plan, execute and pay for such capital works and associated facilities as may be approved or required from time to time by the Minister pursuant to section 40(2)(d) of the Act.

Proprietor's Land and Buildings

12. The Proprietor may own, control and maintain any lands, buildings and associated facilities that, although not part of the Integrated School, are regarded by the Proprietor as appropriate to maintain the special character of the School.

Insurance

13. The Proprietor shall insure the buildings forming part of the Integrated School premises and the Proprietor's chattels (if any) owned or held upon trust for the purposes of the Integrated School and the other assets owned by the Proprietor for the purposes of the Integrated School against risks normally insured against, in some responsible insurance office in New Zealand, and further acknowledges the obligation on it created by section 40(2)(h) of the Act.

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Future Maintenance

14. The Minister shall subject to clauses 8 and 11 of this deed maintain the Integrated School premises and associated facilities in a state of repair, order and condition as for a comparable state school and subject to clause 10 hereof provide for the maintenance of the chattels as though the Integrated School were a state school.

Proprietor's Borrowings

15. The Proprietor, with the consent of the Minister, which shall not be unreasonably withheld, shall have the right to raise funds against the security of the Integrated School premises for the purposes of carrying out additions and/or improvements to the Integrated School premises, the boarding establishment, or any facilities associated therewith, and for such purposes may charge, mortgage or encumber the Integrated School premises or any part thereof, provided that fluctuating balances within the approved limits of the mortgages registered against the Integrated School premises on the effective date of integration, and referred to on the First Schedule, are not deemed to be raising funds in the context of this clause.

Staff Remuneration

16. No person employed at the Integrated School and paid for their services at the Integrated School in whole or in part out of money appropriated by Parliament shall be paid by the Proprietor without the consent of the Minister any remuneration additional to that provided for by the Act provided that this provision shall not apply to the Headmistress in respect of her responsibilities relating to the boarding establishment. No person employed at the Integrated School and paid in whole or in part by money appropriated in Parliament shall be granted or permitted any condition of service more favourable than that permitted in the case of a person employed in a comparable position in a state school provided that a teacher to whom the provisions of section 71 of the Act apply shall continue to be paid no less than the same salary and be accorded the same status as he or she received or was accorded on the day before the effective date of integration.

Special Character Definition

17. The Proprietor provides and shall continue to provide education with a Special Character, the essential elements of which are:

- A recognition that the School has an historical and continuing association with the Presbyterian Church of New Zealand having been founded under the auspices of the Dunedin Presbytery. Students

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from other denominations and faiths are also accepted.

- The inculcation of a strong moral and ethical code with a Christian religious base, including for this purpose Bible readings/religious observances/ hymn singing at school assemblies, the holding of an Easter service and other religious services under the guidance of a Minister of Religion as approved by the Proprietor.
- The instruction of each pupil in an educational environment founded on and pervaded with the Christian faith and its moral and ethical standards and values.
- A learning environment in which pupils attain academic excellence and high levels of achievement in all fields of endeavour, cultural and sporting, as well as academic.
- The provision of an academic curriculum leading on to tertiary study.
- The provision of sound intellectual and moral education through the curriculum and teaching methods, and the promotion of independence, self-discipline and self-reliance in each pupil.
- The wearing of the regulation school uniform.

The attached pages marked "Philosophy", "Heritage" and "History", comprising the Fourth Schedule to this agreement, while not forming part of the above Statement of Special Character, are intended to be of assistance in its interpretation and application.

18. The Proprietor shall subject to the provisions of this agreement:

- (a) Continue to have the obligation and responsibility to supervise the maintenance and preservation of education with a special character provided by the Integrated School.
- (b) Continue to have the right to determine from time to time what is necessary to preserve and safeguard the special character of the Integrated School as defined herein.
- (c) Invoke the powers conferred upon it by the Act should the Proprietor so determine if in the opinion of the Proprietor the special character of the Integrated School has been or is likely to be jeopardised or the education with such special character so provided is no longer preserved and safeguarded.

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School Roll

19. It is agreed by the parties hereto that the maximum School roll for 1994 shall be 400 pupils and within such number there shall be a maximum of 110 pupils in new entrants to Standard 4, unless and until otherwise agreed by the Proprietor and the Minister and the parties hereto enter into a supplementary agreement to give effect thereto.

Preferential Enrolment

20. (a) Preference for enrolment at the School under section 29(1) of the Act shall be given to those pupils with parents who have a particular family, religious or philosophic sympathy with the special character of the School, or a particular connection with the School, and who, as a result of their particular sympathy with the special character or their particular connection, desire their children to board at the Proprietor's boarding establishment.
- (b) Pupils whose parents at the date hereof have applied to the Proprietor to enrol their children at the School shall be enrolled as pupils by the Board when places are available.

Access to the Integrated School

21. The Proprietor together with its servants, agents and licensees shall subject to the proviso of section 40(2)(i) of the Act have at all reasonable times access to the Integrated School to ensure that the special character of the School is being maintained and shall also have the similar access to enable it to exercise the powers and carry out the responsibilities vested in it and imposed on it by the Act and by this agreement.

Non Preference Pupils

22. In accordance with section 7(6)(h) of the Act, unless the Proprietor and the Minister otherwise agree and subject to places being available the number of pupils who do not have a preference of enrolment in accordance with the provisions of section 29(1) of the Act shall be limited at all times to 15.

Principal Appointment

23. An advertisement for the position of Principal of the Integrated School shall state that a willingness and ability to take part in religious instruction appropriate to the Integrated School shall be a condition of employment. Such advertisement shall also state that a willingness and ability to uphold the special character shall be a condition of the appointment.

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Director of Religious Studies

24. There may be a position at the Integrated School to be designated Director of Religious Studies in accordance with section 65(1)(b) of the Act which position shall be part of the normal staffing entitlement of the Integrated School as established by the Minister of Education. Any advertisement made for that position shall state that a willingness and ability to take part in Christian studies appropriate to the special character of the School be a condition of the appointment. Any person so appointed shall accept these requirements as a condition of appointment. The Director of Religious Studies shall give guidance and provide leadership in Christian studies and observances through the School.
25. The Board may appoint to the position of Director of Religious Studies at the Integrated School a person who shall undertake such teaching duties, if any, as may be required from time to time by the Principal of the Integrated School.

Chaplain

26. "Christian studies" forms part of the education with a special character provided by the School and therefore the Proprietor at its expense may employ any person whether as a Chaplain or otherwise for duties relating to the instruction, and provisions of section 69(2) and (3) of the Act shall apply.

Designated Positions


27. The Proprietor may designate up to three teaching positions at the Integrated School which in accordance with section 65(1)(c) of the Act shall be positions of importance showing a responsibility for religious instruction and an advertisement for those positions shall state that a willingness and ability to take part in religious instruction appropriate to the special character of the School shall be a condition of appointment. Any person so appointed shall accept these requirements as a condition of appointment.

Attendance Dues

28. The Proprietor of the School may enter into agreement with the parents or other persons accepting responsibility for the education of pupils at the School providing as a condition of the enrolment and attendance of these pupils at the School that the parents or other person shall pay attendance dues pursuant to the provisions of section 36 of the Act.

Receipting of Payments

29. With the agreement of the Proprietor the Board may be empowered to receive and issue receipts for the attendance dues payable to the Proprietor by the

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parents or any other person who has accepted responsibility for the pupils. Any attendance dues collected by the Board on behalf of the Proprietor shall be accounted for to the Proprietor.

Sharing of Costs

30. Where any of the costs associated with the conduct of the boarding establishment or with any other part of the Proprietor's land that is not part of the Integrated School premises for the purpose of this agreement cannot be separated from the costs associated with the operation of the Integrated School premises, the Proprietor and the Board shall contribute to such costs according to their respective use of the facilities in respect of the costs which have been incurred.

Staffing Levels

31. It is agreed that if the Integrated School at the date of integration has more teachers than the staffing entitlement in a comparable state school then a teaching position shall be disestablished when a teacher appointed to that position in accordance with section 71 of the Act leaves that position provided however that a position may not be disestablished where, in the opinion of the District Manager of the Ministry of Education, it is necessary to fill that position in order to provide tuition in those classes for secondary school pupils which a school is required to provide in accordance with the Education (Secondary Instruction) Regulations 1975.

Interim Staff Appointments

32. The Proprietor shall not engage any teacher between the date of execution of this deed and the effective date of integration other than those whose names have already been notified by the Proprietor to the Secretary of Education without first obtaining the consent of the Secretary.

Commencement Date

33. The effective date of this deed of agreement shall be the 31st day of January 1994.
34. On and after the effective date specified in this deed of agreement the School shall be an Integrated School in terms of the Act.

IN WITNESS WHEREOF these presents have been executed the day and year first hereinbefore written.

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THE COMMON SEAL of)
THE OTAGO PRESBYTERIAN GIRLS')
COLLEGE BOARD OF GOVERNORS)
was hereunto affixed)
in the presence of:)



..... M. A. Skinner
..... R. M. Munn
.....
.....

SIGNED by M. D. Seaton)
)
)

Acknowledged
Senior Manager, National
Operations, Ministry of
Education pursuant to
authority delegated by the
Minister of Education acting
on behalf of HER MAJESTY THE
QUEEN in the presence of:)
)
)

Charlotte Hughes-John
Adviser
36 Harauer St
Wellington

COLUMBA COLLEGE

FIRST SCHEDULE

Description of total land, buildings and other improvements comprising the Proprietor's land of which the school premises form part.

THE PROPRIETOR'S LAND

All that land, buildings and other improvements owned by the Columba College: Otago Presbyterian Girls College Board of Governors (Inc), situated in Block III, Upper Kaikorai District, Dunedin, and being more particularly described as follows, and delineated in GREEN on the plan forming Part of the Second Schedule hereto.

<u>Item</u>	<u>Certificate of Title</u>	<u>Legal Description</u>
1	152/27	All of that parcel of land, containing 1.0428 ha, being Township of Bishopscourt, part Allotment 1, Section 3, Block III, Upper Kaikorai District.
2	2D/974	All of that parcel of land, containing 783 m sq, being Lot 2, DP 11030 and part Section 3, Block III, Upper Kaikorai District.
3	153/207	All of that parcel of land, containing 460 m sq, being Township of Bishopscourt, Allotment 12 and Part Allotment II, part Section 3, Block III, Upper Kaikorai District.
4	155/241	All of that parcel of land, containing 375 m sq, being Township of Bishopscourt, part allotment II, part Section 3, Block III, Upper Kaikorai District.
5	153/246	All of that parcel of land, containing 417 m sq, being Township of Bishopscourt, Allotment 10, part Section 3, Block III, Upper Kaikorai District.

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| 6 | 168/235 | All of that parcel of land containing 417 m sq, being Township of Bishopscourt, Allotment 9, part Section 3, Block III, Upper Kaikorai District. |
| 7 | 164/249 | All of that parcel of land containing 425 m sq, being Township of Bishopscourt, Allotment 8, part Section 3, Block III, Upper Kaikorai District. |
| 8 | 212/98 | All of that parcel of land containing 1012 m sq, being DP 85, Allotment 88, Township of Linden, part Section 2, Block III, Upper Kaikorai District. |
| 9 | 8D/147 | All of that parcel of land containing 814 m sq, being Lot 2, DP 2958, and Lot 1, DP 17605, part Section 2, Block III, Upper Kaikorai District. |
| 10 | 202/206 | All of that parcel of land containing 32 m sq, being part Allotment 91, Township of Linden, DP 8, also part Section 2, Block III, Upper Kaikorai District. |
| 11 | 8D/148 | All of that parcel of land containing 379 m sq, being part Lot 3, DP 2958, part Section 2, Block III, Upper Kaikorai District. |
| 12 | 305/115 | All of that parcel of land containing 497 m sq, being part Lot 91, Township of Linden, DP 85, and part Section 2, Block III, Upper Kaikorai District. |
| 13 | 269/286 | All of that parcel of land containing 773 m sq, being part Lots 90, 91, 92, Township of Linden, DP 85 and part Section 2, Block III, Upper Kaikorai District. |

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NOTES

- (1) Item 2. Subject to:
Fencing Covenant 316849
Heritage Protection Zone Control
- (2) Item 4. Subject to:
642485 Easement to Construct and Operate Electrical Sub-
station
- (3) Item 5. Subject to:
Fencing Covenant 48762
- (4) Item 9. Subject to:
S308(4)(5) Amalgamation
OC 3257 Building Line Restriction
- (5) Item 10. Subject to:
OC 3257 Building Line Restriction
- (6) Item 11. Subject to:
OC 3257 Building Line Restriction
Fencing Covenant 558847
- (7) Item 12. Subject to:
OC 3257 Building Line Restriction

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COLUMBA COLLEGE

SECOND SCHEDULE

Description of land and buildings, and other improvements comprising the school premises.

THE SCHOOL PREMISES

All that part of the Proprietor's land, delineated in RED on the annexed plan of the Proprietor's land, which forms part of this Schedule TOGETHER WITH all the school buildings and other improvements thereon, save and except those buildings more particularly delineated in BLUE on the annexed plan hereto.

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COLUMBA COLLEGE, DUNEDIN

THIRD SCHEDULE

WORKS TO BE CARRIED OUT BY THE PROPRIETOR IN RELATION TO THE INTEGRATED SCHOOL

THESE WORKS ARE TO BE PLANNED, EXECUTED AND PAID FOR BY THE PROPRIETOR, SUBJECT TO THE PROVISIONS OF THIS SCHEDULE IN RELATION TO THE BUILDINGS AND ASSOCIATED FACILITIES, TO BRING THEM UP TO THE MINIMUM STANDARD FOR A COMPARABLE STATE SCHOOL.

ALL WORK IS TO BE CARRIED OUT BY COMPETENT TRADESPERSONS OR IN A PROFICIENT MANNER TO MINISTRY OF EDUCATION STANDARDS.

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COLUMBA COLLEGE

AGREED PHASING OF WORK TO BE COMPLETED BY

Immediate	1995	1996	1997	1998	1999
30.06.94	30.06.95	30.06.96	30.06.97	30.06.98	30.06.99

BLOCK C

INTERIORArea 1

Replace missing fluorescent defuser _____ *

Replace worn floor tiles _____ *

Area 2

Stop up crack at high level and paint _____ *

Area 6

Replace worn floor tiles _____ *

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COLUMBA COLLEGE

AGREED PHASING OF WORK TO BE COMPLETED BY

	Immediate	1995	1996	1997	1998	1999
	30.06.94	30.06.95	30.06.96	30.06.97	30.06.98	30.06.99

BLOCK C

ELECTRICAL

Area 1
Fix Skope heater to wall _____ *

Area 2
Fix Skope heater to wall _____ *

Area 3
Fix Skope heater to wall _____ *

Area 4
Fix Skope heater to wall _____ *

Area 5
Fix Skope heater to wall _____ *

Area 6
Fix Skope heater to wall _____ *

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COLUMBA COLLEGE

AGREED PHASING OF WORK TO BE COMPLETED BY

Immediate	1995	1996	1997	1998	1999
30.06.94	30.06.95	30.06.96	30.06.97	30.06.98	30.06.99

BLOCK C

FIRE PROTECTIONArea 1

Replace BCF fire extinguisher with 2.2kg ABC dry powder fire extinguisher

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COLUMBA COLLEGE

AGREED PHASING OF WORK TO BE COMPLETED BY

	Immediate	1995	1996	1997	1998	1999
	30.06.94	30.06.95	30.06.96	30.06.97	30.06.98	30.06.99

BLOCK D

INTERIORArea 1

Repair floor and resurface _____ *

Redecorate _____ *

Area 2

Repair floor and resurface _____ *

Repair leaks _____ *

Redecorate _____ *

Repair stair nosings _____ *

Area 3

Resurface floor _____ *

Redecorate _____ *

Area 4

Resurface floor _____ *

Redecorate _____ *

Area 5

Resurface floor _____ *

Redecorate _____ *

Area 10

Resurface floor _____ *

Redecorate _____ *

Area 11

Repair joints in floor cover _____ *

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COLUMBA COLLEGE

AGREED PHASING OF WORK TO BE COMPLETED BY

	Immediate	1995	1996	1997	1998	1999
	30.06.94	30.06.95	30.06.96	30.06.97	30.06.98	30.06.99

BLOCK D

InteriorArea 37

Resurface floor

Fit Crash barriers to all low level windows

Redecorate

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COLUMBA COLLEGE

AGREED PHASING OF WORK TO BE COMPLETED BY

Immediate	1995	1996	1997	1998	1999
30.06.94	30.06.95	30.06.96	30.06.97	30.06.98	30.06.99

BLOCK D

Exterior

Replace broken decking on fire escape landing _____ *

Brick up hole in south wall _____ *

Replace broken translucent sheeting in skylight _____ *

Ease all windows and doors, clean down and repaint
all painted surfaces _____ *

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COLUMBA COLLEGE

AGREED PHASING OF WORK TO BE COMPLETED BY

Immediate	1995	1996	1997	1998	1999
30.06.94	30.06.95	30.06.96	30.06.97	30.06.98	30.06.99

BLOCK D

ELECTRICALArea 1

Upgrade lighting and socket outlets to State standard _____ *

Area 2

Check loose spotlight _____ *

Check dimmer unit _____ *

Tighten front plates of stage sockets _____ *

Upgrade dimmer equipment _____ *

Upgrade stage lighting _____ *

Area 3

Install lighting to State standard _____ *

Area 4

Upgrade lighting _____ *

Area 5

Upgrade lighting _____ *

Area 6

Upgrade socket outlets to suit room function _____ *

Upgrade lighting to State standard _____ *

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COLUMBA COLLEGE

AGREED PHASING OF WORK TO BE COMPLETED BY

	Immediate	1995	1996	1997	1998	1999
	30.06.94	30.06.95	30.06.96	30.06.97	30.06.98	30.06.99

BLOCK D

ELECTRICALArea 10

Upgrade lighting and socket outlets to State standard *

Area 11

Upgrade lighting *

Area 37

Upgrade lighting and socket outlets to State standard *

Upgrade distribution boards and submains to conform with Wiring Regulations 1993 and the New Zealand Electrical Code of Practice 1993 *

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COLUMBA COLLEGE

AGREED PHASING OF WORK TO BE COMPLETED BY

	Immediate	1995	1996	1997	1998	1999
	30.06.94	30.06.95	30.06.96	30.06.97	30.06.98	30.06.99

BLOCK D

MECHANICAL

Area 1

Supply and install powered ventilation system
to provide two air changes per hour

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GENERAL

Clean out all unit heaters and fan convectors
Balance all heat emitters

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COLUMBA COLLEGE

AGREED PHASING OF WORK TO BE COMPLETED BY

Immediate	1995	1996	1997	1998	1999
30.06.94	30.06.95	30.06.96	30.06.97	30.06.98	30.06.99

BLOCK D

FIRE PROTECTION

Area 1

Provide approved exit signs in the gallery to show location of stairs_____*

Area 2

Ensure that egress doors from stage are kept clear at all times_____*

Provide and install approved exit signs above the two egress doors from the stage area_____*

GENERAL

Ensure that emergency exit lights are tested monthly and logged in a book for reference_____*

Provide and install fire alarm bells and manual call points conforming to NZS 4561_____*

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COLUMBA COLLEGE

AGREED PHASING OF WORK TO BE COMPLETED BY

2006 30.06.2006	2007	2008	2009	2010	2011	2012 30.6.2012
BLOCK D						
<u>STRUCTURAL</u>						
Carry out interim securing to current structural code *						
Strengthen to current structural code or demolish and provide accommodation in new construction in accordance with the current Ministry of Education briefing document *						

BLOCK D

STRUCTURAL

Carry out interim securing to current structural code *

Strengthen to current structural code or demolish and provide accommodation in new construction in accordance with the current Ministry of Education briefing document *

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COLUMBA COLLEGE

AGREED PHASING OF WORK TO BE COMPLETED BY

	Immediate	1995	1996	1997	1998	1999
	30.06.94	30.06.95	30.06.96	30.06.97	30.06.98	30.06.99

BLOCK E

EXTERIOR

Clean all spouting *

Repair downpipes south side *

Clean down, prepare, repaint, large fixed glazing
west side *Ease all windows and doors, clean down and repaint
all painted surfaces *

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COLUMBA COLLEGE

AGREED PHASING OF WORK TO BE COMPLETED BY

	Immediate	1995	1996	1997	1998	1999
	30.06.94	30.06.95	30.06.96	30.06.97	30.06.98	30.06.99

BLOCK E

INTERIORArea 7

Redecorate _____ *

Area 8

Repair cracked floor cover on stair _____ *

Redecorate _____ *

Area 9

Redecorate _____ *

Area 36

Replace floor cover _____ *

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COLUMBA COLLEGE

AGREED PHASING OF WORK TO BE COMPLETED BY

	Immediate	1995	1996	1997	1998	1999
	30.06.94	30.06.95	30.06.96	30.06.97	30.06.98	30.06.99

BLOCK E

ELECTRICAL

Area 7
Upgrade lighting to State standard *

Area 8
Upgrade lighting to State standard *

Area 9
Secure loose wall socket *
Upgrade lighting to State standard *

Area 12
Upgrade lighting to State standard *

Area 13
Upgrade lighting to State standard *

Area 29
Upgrade lighting and socket outlets to State standard *

Area 33
Upgrade lighting and socket outlets to State standard *

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COLUMBA COLLEGE

AGREED PHASING OF WORK TO BE COMPLETED BY

	Immediate	1995	1996	1997	1998	1999
	30.06.94	30.06.95	30.06.96	30.06.97	30.06.98	30.06.99

BLOCK E

ELECTRICAL

Area 34
Upgrade lighting to State standard *

Area 35
Upgrade lighting and socket outlets to State standard *

Area 36
Upgrade lighting and socket outlets to State standard *

Upgrade distribution boards and submains to conform to the Wiring Regulations 1993 and New Zealand Electrical Code of Practice 1993 *

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AGREED PHASING OF WORK TO BE COMPLETED BY

	Immediate 30.06.94	1995 30.06.95	1996 30.06.96	1997 30.06.97	1998 30.06.98	1999 30.06.99
BLOCK E						

FIRE PROTECTION

Area 7

Provide and install 9 litre water type fire extinguisher _____ *

Area 34

Provide and install 9 litre water type fire extinguisher _____ *

GENERAL

Provide and install fire alarm bells and manual call points conforming to NZS 4561 _____ *

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COLUMBA COLLEGE

AGREED PHASING OF WORK TO BE COMPLETED BY

2006 30.06.2006	2007	2008	2009	2010	2011	2012 30.6.2012
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BLOCK E

STRUCTURAL

Carry out interim securing to current structural code *

Strengthen to current structural code or demolish and provide accommodation in new construction in accordance with the current Ministry of Education briefing document

*

CTJ
MD
Rm
1

COLUMBA COLLEGE

AGREED PHASING OF WORK TO BE COMPLETED BY

Immediate	1995	1996	1997	1998	1999
30.06.94	30.06.95	30.06.96	30.06.97	30.06.98	30.06.99

BLOCK F

EXTERIOR

Replace rotten weatherboards north side *

Clean all spouting *

Clean down brick and plaster on south wall.

Seal with proprietary product to stop
ingress of moisture *Ease all windows and doors, clean down, repair
all rotten and broken timber, repaint all
painted surfaces *

(H) RA
MA
Rm

COLUMBA COLLEGE

AGREED PHASING OF WORK TO BE COMPLETED BY

	Immediate	1995	1996	1997	1998	1999
	30.06.94	30.06.95	30.06.96	30.06.97	30.06.98	30.06.99

BLOCK F

INTERIOR

Also see Area 9, Block E

Area 14

Replace floor cover _____ *

Area 15

Replace floor cover _____ *

Area 16
 Replace floor cover _____ *
 Redecorate _____ *
Area 17
 Repair leaks _____ *
 Redecorate _____ *
 Upgrade white board _____ *
 Replace floor cover _____ *
Area 18
 Replace floor cover _____ *
 Redecorate _____ *
Area 19
 Replace floor cover _____ *
 Redecorate _____ *
 Upgrade chalkboard _____ *
Area 20
 Replace floor cover _____ *
 Redecorate _____ *

 CHJ
 MD
 RA
 Rm

COLUMBA COLLEGE

AGREED PHASING OF WORK TO BE COMPLETED BY

	Immediate	1995	1996	1997	1998	1999
30.06.94	30.06.95	30.06.96	30.06.97	30.06.98	30.06.99	

BLOCK F

Area 24

Fit floor cover to Ministry of Education
standard (carpet) _____ *

Redecorate _____ *

Area 25

Fit floor cover to Ministry of Education
standard (carpet) _____ *

Redecorate _____ *

Area 26

Fit floor cover to Ministry of Education
standard (carpet) _____ *

Redecorate _____ *

Secure power cord to benches as per
Department of Education Information
Sheet DA 1116/11 _____ *

Area 27

Redecorate _____ *

Area 29

Redecorate _____ *

Area 30

Fit floorcover to Ministry of Education
standard (carpet) _____ *

Replace Chalkboard _____ *

Redecorate _____ *

Area 31

Fit floor cover to Ministry of Education
standard (carpet) _____ *

Replace chalkboard _____ *

Redecorate _____ *

MD
CH
Rany

COLUMBA COLLEGE

AGREED PHASING OF WORK TO BE COMPLETED BY

	Immediate	1995	1996	1997	1998	1999
	30.06.94	30.06.95	30.06.96	30.06.97	30.06.98	30.06.99

BLOCK F

INTERIOR

Area 32

Fit floor cover to Ministry of Education
standard (carpet) *

Replace chalkboard

Redecorate

*

*

(H)
MD.
1
Rover

COLUMBA COLLEGE

AGREED PHASING OF WORK TO BE COMPLETED BY

	Immediate	1995	1996	1997	1998	1999
	30.06.94	30.06.95	30.06.96	30.06.97	30.06.98	30.06.99

BLOCK F

ELECTRICALArea 14

Upgrade lighting and socket outlets to
State standards *

Area 15

Upgrade lighting and socket outlets to
State standard *

Area 16

Secure loose switches *

Upgrade lighting and socket outlets to
State standard *

Area 17

Secure loose switches and sockets *

Upgrade lighting and socket outlets to
State standard *

Area 18

Upgrade lighting and socket outlets to
State standard *

Area 19

Upgrade lighting and socket outlets to
State standard *

Area 20

Upgrade lighting and socket outlets to
State standard *

CTJ
MD
Rmwr

COLUMBA COLLEGE

AGREED PHASING OF WORK TO BE COMPLETED BY

Immediate	1995	1996	1997	1998	1999
30.06.94	30.06.95	30.06.96	30.06.97	30.06.98	30.06.99

BLOCK F

ELECTRICAL

Area 21
Upgrade lighting to State standard *

Area 22
Upgrade lighting to State standard *

Area 24
Upgrade lighting and socket outlets to
State standard *

Area 25
Upgrade lighting and socket outlets to
State standard *

Area 26
Secure loose switches *
Upgrade lighting and socket outlets to
State standard *

Area 27
Check and repair outside light *
Upgrade lighting to State standard *

Area 31
Upgrade lighting and socket outlets to
State standard *

CHY
A
2/11
Rover

COLUMBA COLLEGE

AGREED PHASING OF WORK TO BE COMPLETED BY

Immediate	1995	1996	1997	1998	1999
30.06.94	30.06.95	30.06.96	30.06.97	30.06.98	30.06.99

BLOCK F

ELECTRICAL

Area 32

Upgrade lighting and socket outlets to state standard *

Upgrade distribution boards and submains to conform with Wiring Regulations 1993 and the New Zealand Electrical Code of Practice 1993 *

MD
CT
RMS

COLUMBA COLLEGE

AGREED PHASING OF WORK TO BE COMPLETED BY

Immediate	1995	1996	1997	1998	1999
30.06.94	30.06.95	30.06.96	30.06.97	30.06.98	30.06.99

BLOCK F

MECHANICAL

Area 22

Insulate oil fired boiler _____ *
 Fit ventilation grill to boilerhouse door _____ *
 Increase size of flow pump to ensure sufficient
 flow is received at extremes _____ *
 Fit seismic restraints to both boilers _____ *
 Clean out chimney of ash and rubbish _____ *
 Fit controller to optimise system and control heat
 output _____ *

GENERAL

Replace exposed overhead piping between
 Blocks F and I _____ *
 Balance all heat emitters _____ *
 Replace missing handwheels on radiator valves _____ *
 Fit lockshield valves to radiators _____ *
 Clean out all unit heaters and fan convectors _____ *
 Reposition radiator from under chalkboards _____ *

C.H.J. [Signature]
 M.D. [Signature]
 Rm [Signature]

COLUMBA COLLEGE

AGREED PHASING OF WORK TO BE COMPLETED BY

	Immediate	1995	1996	1997	1998	1999
	30.06.94	30.06.95	30.06.96	30.06.97	30.06.98	30.06.99

BLOCK F

FIRE PROTECTION

Area 22

Provide and install 9 litre water type fire extinguisher_____*

Provide one hour FRR door at base of stairs_____*

Carry out detailed inspection of flue on oil fired boiler so as to ensure that it is safe to use_____*

Area 26

Reinstate secondary egress door to passage and provide hardware on the door which does NOT require a key to open from within_____*

Area 27

Provide and install approved exit signs above all egress doors_____*

Remove hold open devices from smoke stop doors at top of stairs_____*

GENERAL

Provide and install fire alarm bells and manual call points conforming to NZS 4561_____*

MD.
CH
RMR

COLUMBA COLLEGE

AGREED PHASING OF WORK TO BE COMPLETED BY

2006 30.6.2006	2007	2008	2009	2010	2011	2012 30.6.2012
BLOCK F						
<u>STRUCTURAL</u>						
Carry out interim securing to current structural code *						
Strengthen to current structural code or demolish and provide accommodation in new construction in accordance with the current Ministry of Education briefing document *						

BLOCK F

STRUCTURAL

Carry out interim securing to current structural code *

Strengthen to current structural code or demolish and provide accommodation in new construction in accordance with the current Ministry of Education briefing document *

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MD
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COLUMBA COLLEGE

AGREED PHASING OF WORK TO BE COMPLETED BY

	Immediate	1995	1996	1997	1998	1999
	30.06.94	30.06.95	30.06.96	30.06.97	30.06.98	30.06.99

BLOCK I

EXTERIOR

Ease all windows, repair door,
repair all rotten or broken timber,
repaint all painted surfaces

*

CH
MD
g.i.
Rover

COLUMBA COLLEGE

AGREED PHASING OF WORK TO BE COMPLETED BY

	Immediate	1995	1996	1997	1998	1999
	30.06.94	30.06.95	30.06.96	30.06.97	30.06.98	30.06.99

BLOCK I

ELECTRICAL

Area 1

Upgrade lighting and socket outlets
to State standard

*

GENERAL

Upgrade switchboard and submains to conform
with the Wiring Regulations 1993 and the
New Zealand Electrical Code Practice 1993

*

MDJ
CHJ
RA
Rams
8.1

COLUMBA COLLEGE

AGREED PHASING OF WORK TO BE COMPLETED BY

	Immediate	1995	1996	1997	1998	1999
	30.06.94	30.06.95	30.06.96	30.06.97	30.06.98	30.06.99

BLOCK I

MECHANICAL

GENERAL

Balance all heat emitters _____ *

CHJ
MDJ
Ann

COLUMBA COLLEGE

AGREED PHASING OF WORK TO BE COMPLETED BY

Immediate	1995	1996	1997	1998	1999
30.06.94	30.06.95	30.06.96	30.06.97	30.06.98	30.06.99

BLOCK I

FIRE PROTECTION

Area 1

Provide secondary egress directly to outside _____ *

Provide and install fire alarm bells and manual call points conforming to NZS 4561 _____ *

CHJ
MD
RMS
p.1

COLUMBA COLLEGE

AGREED PHASING OF WORK TO BE COMPLETED BY

2000	2002	2003	2004
30.06.94	30.06.95	30.06.96	30.06.2004

BLOCK I

STRUCTURAL

Carry out interim securing to
current structural code _____ *

Strengthen to current structural code
or demolish and provide accommodation
in new construction in accordance with
the current Ministry of Education
briefing document _____ *

CH
MD
P
R
1

COLUMBA COLLEGE

AGREED PHASING OF WORK TO BE COMPLETED BY

	Immediate	1995	1996	1997	1998	1999
	30.06.94	30.06.95	30.06.96	30.06.97	30.06.98	30.06.99

BLOCK K

EXTERIOR

Clean all spoutings _____ *

Repair windowsill of window to cloak area
and repaint _____ *Replace broken translucent sheeting over
verandah _____ *Clean down, repair and repaint all painted
surfaces _____ *

CHJ
MD
Rm
f.i.

COLUMBA COLLEGE

AGREED PHASING OF WORK TO BE COMPLETED BY

	IMMEDIATE	1995	1996	1997	1998	1999
	30.06.94	30.06.95	30.06.96	30.06.97	30.06.98	30.06.99

BLOCK K

INTERIOR

Area 3
Repair leaks _____ *

Redecorate _____ *

Area 4
Redecorate _____ *

Area 5
Replace floor cover _____ *

Redecorate _____ *

Area 6
Redecorate _____ *

Repair leak skylight _____ *

Area 7
Redecorate _____ *

Area 8
Redecorate _____ *

CH
MAD
RMS

COLUMBA COLLEGE

AGREED PHASING OF WORK TO BE COMPLETED BY

Immediate	1995	1996	1997	1998	1999
30.06.94	30.06.95	30.06.96	30.06.97	30.06.98	30.06.99

BLOCK K

ELECTRICALArea 3

Secure hand heater to wall _____ *

Provide socket outlet for fish tank with ELCB protection _____ *

Upgrade lighting and socket outlets to State standard _____ *

Area 4

Secure fan heater to wall _____ *

Upgrade lighting and socket outlets to State standard _____ *

Area 5

Upgrade lighting and socket outlets to State standard _____ *

Area 6

Sheave TRS and bare earths behind switchboard _____ *

Upgrade lighting to State standard _____ *

Area 7

Upgrade lighting to State standard _____ *

Area 8

Upgrade lighting to State standard _____ *

GENERAL

Upgrade switchboard and submains to conform to the Wiring Regulations 1993 and the NZECP 1993 _____ *

CH
MA
2.1
Rams

COLUMBA COLLEGE

AGREED PHASING OF WORK TO BE COMPLETED BY

	Immediate	1995	1996	1997	1998	1999
	30.06.94	30.06.95	30.06.96	30.06.97	30.06.98	30.06.99

BLOCK K

MECHANICALGENERAL

Balance all heat emitters _____ *

Replace missing handwheels on radiator _____

valves _____ *

Fit lockshield valves to radiators _____ *

Clean out all unit heaters and fan _____

convectors _____ *

C
M.D. *CF*
1-1-
Rms

COLUMBA COLLEGE

AGREED PHASING OF WORK TO BE COMPLETED BY

	Immediate	1995	1996	1997	1998	1999
	30.06.94	30.06.95	30.06.96	30.06.97	30.06.98	30.06.99

BLOCK K

FIRE PROTECTION

Area 3

Free up secondary egress door_____*

Provide hardware on the doors which do

NOT require a key to open from within_____*

Area 4

Free up secondary egress door_____*

Provide hardware on the doors which do

NOT require a key to open from within_____*

Area 5

Provide secondary egress door_____*

Provide hardware on the doors which do

NOT require a key to open from within_____*

Area 8

Clear shrubs from base of fire escape_____*

Provide and install fire egress door,

landing and stair_____*

C.H.
M.D.
R.M.
P.M.

AGREED PHASING OF WORK TO BE COMPLETED BY

	1995	1996	1997	1998	1999
Immediate					
30.06.94	30.06.95	30.06.96	30.06.97	30.06.98	30.06.99

FIRE PROTECTION

Provide and install fire alarm bells and manual call points conforming to NZS 4561.

Install a fire hose reel with 25m of 13mm tubing to outside of Block.

CH
A
Σ

COLUMBA COLLEGE

AGREED PHASING OF WORK TO BE COMPLETED BY

2003	2004	2005	2006
30.06.2003			30.6.2006

BLOCK K

STRUCTURAL

Carry out interim securing to current structural code _____ *

Strengthen to current structural code or demolish and provide accommodation in new construction in accordance with the current Ministry of Education briefing document _____ *

CH
MD
Rms
J.I.

COLUMBA COLLEGE

AGREED PHASING OF WORK TO BE COMPLETED BY

	Immediate	1995	1996	1997	1998	1999
	30.06.94	30.06.95	30.06.96	30.06.97	30.06.98	30.06.99

BLOCK L

EXTERIOR

Clean all spouting	*
Replace broken foundation vent	*
Repaint area brickwork south west corner	*
Clear blocked drinking fountain	*
Clean or replace translucent sheeting to skylights	*
Replace areas of borer infested weatherboards	*
Ease all windows and doors. Clean down and repaint all painted surfaces	*

CH
MD
RA
Rover

COLUMBA COLLEGE

AGREED PHASING OF WORK TO BE COMPLETED BY

Immediate	1995	1996	1997	1998	1999
30.06.94	30.06.95	30.06.96	30.06.97	30.06.98	30.06.99

BLOCK L

INTERIORArea 9

Replace floor cover with minimum of
sheet foam back vinyl over a suitable
overlay

Carry out temporary repair to floor cover

at doorway

Upgrade to Ministry of Education standard

Redecorate cloak area

Area 11

Home Economics Room

Upgrade to Ministry of Education standard

Area 12

Home Economics Room

Upgrade to Ministry of Education standard

Area 13

Home Economics Room

Upgrade to Ministry of Education standard

Area 14

Home Economics Room

Upgrade to Ministry of Education standard

Area 15

Repair cracked window pane

Redecorate

CHY
MAD
RMS
B.I.

COLUMBA COLLEGE

AGREED PHASING OF WORK TO BE COMPLETED BY

Immediate	1995	1996	1997	1998	1999
30.06.94	30.06.95	30.06.96	30.06.97	30.06.98	30.06.99

BLOCK L

ELECTRICALArea 9

Check zip and repair _____ *

Upgrade lighting and socket outlets to State standard _____ *

Area 10

Repair faulty radio plug _____ *

Upgrade lighting to State standard _____ *

Areas 11, 12, 13, 14

Sleeve all TRS and bare earths in switchboard _____ *

NOTE

Care required when working on this switchboard. Some phase conductors are uncovered. These should be sleeved before any other work is undertaken.

Disconnect existing warning lights that were installed for original ranges _____ *

Remove batten holder from wall _____ *

Repair broken fixed connection _____ *

Upgrade lighting and socket outlets to State standard _____ *

Upgrade switchboard and submains to conform to Wiring Regulations 1993 and NZECP 1993 _____ *

CH
MDE
Rm
P
Rm

AGREED PHASING OF WORK TO BE COMPLETED BY

State standard _____ *

CH
MS
Rover
J.L.

COLUMBA COLLEGE

AGREED PHASING OF WORK TO BE COMPLETED BY

	Immediate	1995	1996	1997	1998	1999
	30.06.94	30.06.95	30.06.96	30.06.97	30.06.98	30.06.99

BLOCK LMECHANICALGENERAL

Balance all heat emitters _____ *

Replace missing handwheels on radiator valves _____ *

Fit lockshield valves to radiators _____ *

CH
MD
MS
P
P

COLUMBA COLLEGE

AGREED PHASING OF WORK TO BE COMPLETED BY

Immediate	1995	1996	1997	1998	1999
30.06.94	30.06.95	30.06.96	30.06.97	30.06.98	30.06.99

BLOCK L

FIRE PROTECTION

Area 9

Provide secondary egress door _____ *

Area 11

Provide secondary egress door _____ *

Area 15

Provide and install approved exit sign above egress _____ *

Provide secondary egress door _____ *

Provide hardware on doors which do NOT require a key to open from within _____ *

GENERAL

Install a fire hose reel with 25m of 13mm tubing to exterior of block _____ *

Provide and install fire alarm bells and manual call points conforming to NZS 4561 _____ *

CH
MPS
Rms
1.

COLUMBA COLLEGE

AGREED PHASING OF WORK TO BE COMPLETED BY

2001 30.06.2001	2002	2003 30.6.2003	2004
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BLOCK L

STRUCTURAL

Carry out interim securing to current structural code _____ *

Strengthen to current structural code or demolish and provide accommodation in new construction in accordance with the current Ministry of Education briefing document _____ *

CH
MS
MD
Ramy
A. H.

COLUMBA COLLEGE

AGREED PHASING OF WORK TO BE COMPLETED BY

	Immediate	1995	1996	1997	1998	1999
	30.06.94	30.06.95	30.06.96	30.06.97	30.06.98	30.06.99

BLOCK M

EXTERIOR

Clean Spouting *
Replace missing pointing where Oamaru
Stone wall and slate roof meet *
Repair cracked plaster to column at
east entrance *

C # J
MD: R
R
anti

COLUMBA COLLEGE

AGREED PHASING OF WORK TO BE COMPLETED BY

	Immediate	1995	1996	1997	1998	1999
	30.06.94	30.06.95	30.06.96	30.06.97	30.06.98	30.06.99

BLOCK M

INTERIOR

GENERAL

Label master control valves in all laboratories_____*

Area 25

Fit Crash barriers to low level glazing at end of corridor_____*

CH
MS
R
R
R

COLUMBA COLLEGE

AGREED PHASING OF WORK TO BE COMPLETED BY

	Immediate	1995	1996	1997	1998	1999
	30.06.94	30.06.95	30.06.96	30.06.97	30.06.98	30.06.99

BLOCK M

ELECTRICAL

Area 1
Install whiteboard lights _____ *

Area 10
Install whiteboard lights _____ *

Area 11
Install whiteboard lights _____ *

Area 16
Install whiteboard lights _____ *

Area 19
Install whiteboard lights _____ *

Area 20
Install whiteboard lights _____ *

CHJ
MD
RA
any
S.I.

COLUMBA COLLEGE

AGREED PHASING OF WORK TO BE COMPLETED BY

Immediate	1995	1996	1997	1998	1999
30.06.94	30.06.95	30.06.96	30.06.97	30.06.98	30.06.99

BLOCK M

MECHANICALArea 4

Shift system fill pressure gauge
to readable position *
Relocate system fill hose *
Expose relief valve drain pipe ends *

Area 23

Check and repair extract fans *
Label all controls and switches *
Install fresh air inlets *

GENERAL

Clean out all unit heaters and fan
convectors *
Balance all heat emitters *

CH
MD
Rms
J+

COLUMBA COLLEGE

AGREED PHASING OF WORK TO BE COMPLETED BY

	Immediate	1995	1996	1997	1998	1999
	30.06.94	30.06.95	30.06.96	30.06.97	30.06.98	30.06.99

BLOCK M

FIRE PROTECTION

Area 4

Provide and install 2.2 kg ABC Dry

Powder fire extinguisher _____ *

GENERAL

Provide and install approved exit signs
to all classrooms and passageways to
clearly show exit doors _____ *

Link existing fire alarm system to OTHER
Blocks so as to conform to NZS 4561 _____ *

CH
MD.
R
S

COLUMBA COLLEGE

AGREED PHASING OF WORK TO BE COMPLETED BY

	Immediate	1995	1996	1997	1998	1999
	30.06.94	30.06.95	30.06.96	30.06.97	30.06.98	30.06.99

BLOCK O

EXTERIOR

Clean down, repair and repaint all
painted surfaces

*

CHJ
MA
Rum
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COLUMBA COLLEGE

AGREED PHASING OF WORK TO BE COMPLETED BY

	Immediate	1995	1996	1997	1998	1999
	30.06.94	30.06.95	30.06.96	30.06.97	30.06.98	30.06.99

BLOCK O

FIRE PROTECTION

KILN ROOM

Provide and install 2.2 kg Dry Powder
fire extinguisher _____ *

MD. CHJ
Rms

COLUMBA COLLEGE

AGREED PHASING OF WORK TO BE COMPLETED BY

	Immediate	1995	1996	1997	1998	1999
	30.06.94	30.06.95	30.06.96	30.06.97	30.06.98	30.06.99

BLOCK J

EXTERIOR

Repair all rotten or broken timber.

Repaint all painted surfaces _____ *

C # J
MA
Rover
B

COLUMBA COLLEGE

AGREED PHASING OF WORK TO BE COMPLETED BY

	Immediate	1995	1996	1997	1998	1999
	30.06.94	30.06.95	30.06.96	30.06.97	30.06.98	30.06.99

BLOCK J

INTERIORArea 2LINE OUT

Fit ceiling

Resurface floor

Replace cracked handbasin

Separate to Code into Boys and Girls

*
*
*
*
*CH
MD
Rms
1

COLUMBA COLLEGE

AGREED PHASING OF WORK TO BE COMPLETED BY

	Immediate	1995	1996	1997	1998	1999
	30.06.94	30.06.95	30.06.96	30.06.97	30.06.98	30.06.99

BLOCK J

ELECTRICAL

Area 2

Upgrade lighting to state standard _____ *

CHJ
MD.
RMS
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COLUMBA COLLEGE

AGREED PHASING OF WORK TO BE COMPLETED BY

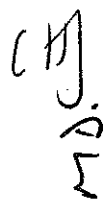
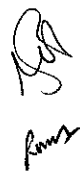
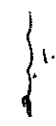
2001	2002	2003	2004
30.06.2001		30.6.2003	

BLOCK J

STRUCTURAL

Carry out interim securing to current structural code _____ *

Strengthen to current structural code or demolish and provide accommodation in new construction in accordance with the current Ministry of Education briefing document _____ *

MD.   

AGREED PHASING OF WORK TO BE COMPLETED BY

Immediate	1995	1996	1997	1998	1999
30.06.94	30.06.95	30.06.96	30.06.97	30.06.98	30.06.99

TENNIS COURTS

Tighten loose netting
Resurface Court

*

CH
S
B
R
S

COLUMBA COLLEGE

AGREED PHASING OF WORK TO BE COMPLETED BY

	Immediate	1995	1996	1997	1998	1999
	30.06.94	30.06.95	30.06.96	30.06.97	30.06.98	30.06.99

FENCES

Replace boundary fence between recreational area and Oban Street neighbour (half cost) _____ *

Replace boundary fence between rear of E Block and Oban Street neighbour (half cost) _____ *

Replace area of rusted netting boundary fence Sargood Street _____ *

HARD SURFACE

Repair hard surface main entrance _____ *

CH
MD.
Rmn
1

COLUMBA COLLEGE

AGREED PHASING OF WORK TO BE COMPLETED BY

	Immediate	1995	1996	1997	1998	1999
	30.06.94	30.06.95	30.06.96	30.06.97	30.06.98	30.06.99

ADVENTURE PLAYGROUND AND PLAY AREA
OUTSIDE BLOCK K

Upgrade so as to comply with NZS 5828 *
Refix loose boards to roof of tree house *

C
MDE
R
R
R

COLUMBA COLLEGE

AGREED PHASING OF WORK TO BE COMPLETED BY

Immediate	1995	1996	1997	1998	1999
30.12.94	30.06.95	30.06.96	30.06.97	30.06.98	30.06.99

Provide the following accommodation in new construction or by remodel in accordance with the current Ministry of Education briefing document.

One Dangerous Goods Store	9 m sq	*			
One outside Physical Education Store	12 m sq				*
One Staff Sick Room	4.5 m sq	*			
One Pupil Sick Room	9.5 m sq	*			
One Pupil Casualty Room	9.5 m sq	*			
One Guidance Counsellors Office	13 m sq	*			
One Clothing Store	10 m sq				
One Woodwork Room	135 m sq	*			
One Woodwork Project	19 m sq	*			
One Woodwork Polish	14 m sq	*			
One Timber Store	28 m sq	*			
One Music Store	9.5 m sq				*
One Music Practice (2 Req)	7.5 m sq				*
One Library Workroom	19 m sq				*
One Homecraft Room	93 m sq				*
Six fully equipped work stations and Laundry					
Five Drinking Fountains		*			
GP HALL					
One Equipment Store	19 m sq				*
Two Changing Rooms 2 x 38 m sq =	76 m sq				*
One Handicapped Toilet	3 m sq				*
Public Toilets	14 m sq				*
Two Instructors Rooms 2 x 5.5 m sq =	11 m sq				*
Kitchen	5 m sq				*

MD
CH
MA
RMS

COLUMBA COLLEGE

AGREED PHASING OF WORK TO BE COMPLETED BY

	Immediate	1995	1996	1997	1998	1999
	30.06.94	30.06.95	30.06.96	30.06.97	30.06.98	30.06.99

OUTSIDE SEATING 68 Lineal metres

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CAR PARKING to Ministry of Education
Code - 17 spaces

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FOURTH SCHEDULE

COLUMBA COLLEGE

PHILOSOPHY

Columba College is a unique educational environment in which each pupil from town and country, from pre-school to senior leaver, lives and learns together and in which each person who works and learns within its ambit contributes to and is committed to its place as a leader in education.

Objectives of Columba College:




1. To be a school which holds a place as a leader in education through the provision of an academic curriculum which leads students on to tertiary studies; and to provide a learning environment in which pupils attain academic excellence and high levels of achievement in all fields of endeavour, including academic, cultural and sporting.
2. To uphold the tradition established by its founders, that every student is deserving of the best possible education, and to foster a pride in the College's heritage as a product of the vision of the Scots' founders of the province.
3. To instruct each pupil in an educational environment founded on and pervaded with the Christian faith and its moral and ethical standards and values.
4. To provide a caring and nurturing environment in which each pupil is regarded as a unique individual of worth with talents, strengths and abilities which she/he is helped to discover and develop and in which her/his development into a mature and happy adult is of prime importance.
5. To ensure that every senior school leaver is a young woman of confidence, self-awareness and purpose, prepared to the best of her potential to move into an appropriate place in tertiary education.
6. To provide sound intellectual and moral education through the curriculum and teaching methods and to promote independence and self-reliance within each pupil by providing a wide range of experiences; to place emphasis on self-directed learning such as homework and research and to maintain a strong involvement with the parent community through religious and other ceremonies, annual prize-givings, school reports, newsletters and formal parent/teacher meetings.
7. To provide a wide range of extra-curricular activities which are available to and participated in by all pupils; and to encourage each pupil to develop to her/his full

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potential in cultural, sporting and social activities.

8. To instil in all pupils the qualities of courtesy, consideration for others, tolerance and self-discipline and the wish to give always of their best; to maintain high standards of etiquette and behaviour as part of the ethos of the College which includes the wearing of the regulation school uniform.
9. To provide places for boarders - usually from Form 1 to 7 - who add vigour and energy to the College by their residence on the site and through the boarders to strengthen the school's links with the wider community of Otago, Southland and beyond.
10. To ensure that each member of the teaching staff promotes academic excellence, encourages the attainment of high levels of achievement and places high value on the individualised attention given to each pupil, and that each staff member through her/his involvement in all aspects of school life and extra-curricular activities helps each pupil to achieve her/his potential.
11. To value and be enriched by the College's multi-cultural educational practices and international students who have traditionally come to Columba for their education; to be a modern school on a world stage in line with the policies and practices of Dunedin City as an international centre of educational excellence.
12. To promote the positive dimension that the College as a community-oriented school contributes to the suburbs in which it is located - the churches, hospital, health centre and shops in the environs - and to ensure that the traditional links with its own school community - the Columba Old Girls' Association, the Friends of Columba and the Columba College Parents' Association - are maintained and fostered.

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HERITAGE

Columba College values its heritage which has:

1. An education environment based on contemporary principles of Christian faith and worship, deriving its traditions and beliefs from its connections with the Presbyterian Church while welcoming those of other faiths.
2. A foundation built under the auspices of the Presbyterian Church of New Zealand, and the Dunedin Presbytery in particular with the Resolution of Presbytery, the 4th of November 1913, inter alia:

"That the College provide a general education within the atmosphere of the Church; but that the privileges of the College be not confined to Presbyterians, that pupils of other denominations be welcomed, and allowed full facilities for attending their respective places of worship."

3. A school community which exercises the right to live and teach the Protestant interpretation of Christian values through the general school programme and through religious instruction, observances and ceremonies and which acknowledges that these values have their expression in the Holy Scriptures and in the practices, worship and doctrine of the Presbyterian Church.
4. A tradition of regular school assemblies, hymn singing and Bible readings; an Easter service and other religious services held as appropriate throughout the year under the guidance of a Minister of Religion as approved by the School's Controlling Authority.

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HISTORY

Columba College recognises that:

1. The foundation of the College was initiated by The Reverend Alexander Whyte. On the 1st of August, 1905 the Knox Church Senate resolved:

"That in the opinion of this Session, the time has arrived when steps should be taken to establish in Dunedin under the auspices of the Presbyterian Church, a school for the higher education of girls, and that the matter be referred to the Presbytery for its consideration."

On the 4th of November, 1913 the Presbytery resolved inter alia:

1. *"That the Presbytery re-affirm the decision of 1905, repealed in 1906, a decision arrived at on the representation of the Senate of Knox Church and express hearty approval of the project establishing a Girls' College in Dunedin under the auspices of the Presbyterian Church."*
 2. *That the College receive day pupils as well as boarders.*
 3. *That the College provide general education within the atmosphere the Church; but that the privileges of the College be not confined to Presbyterians, that pupils of other denominations be welcomed, and allowed full facilities for attending their respective places of worship."*
2. In April, 1914 the Presbytery of Dunedin authorised the incorporation of a Board of Governors, the purchase of Bishopscourt, Dunedin, the purchase of the goodwill of Braemar House School and the appointment of a Principal and permanent boarding-house staff and teachers.
 3. The College opened in February, 1915 with a roll of 40 boarders and 60 day pupils. The first Principal, Miss F.J. Ross (MA), was for many years the Principal of Girton College, one of two Dunedin private schools which were closely knit with the founding of Columba. Each school supplied the new school with many pupils and many of the traditions and practices of both Girton College and Braemar House School became part of the life of Columba. Girton was the older school, founded in 1886 by Miss Caroline Freeman (BA), the first woman graduate of Otago University. It was located in Tennyson Street. Braemar House School was situated at 10 Moray Place West. It commenced in 1887 and in 1895 it was bought by two sisters, Miss B. and Miss A. Miller. In 1914 the goodwill of Braemar House School was bought by Columba College and its pupils became foundation pupils of Columba College in 1915.

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