

INTEGRATION DEED OF AGREEMENT

LONGBURN ADVENTIST COLLEGE

THIS DEED is made the 26th day of July 1993

BETWEEN **The New Zealand Seventh-day Adventist Schools Association Limited** ("the Proprietor") a charitable entity incorporated under the Companies Act 1955

AND **HER MAJESTY THE QUEEN** acting by and through the Minister of Education ("the Minister").

BACKGROUND

- A The Proprietor is the owner of Longburn Adventist College ("the School") a member of the system of schools operated by the Seventh-day Adventist Church.
- B The Minister and the Proprietor have agreed to the integration of the School pursuant to Section 7(2) of the Private Schools Conditional Integration Act 1975 ("the Act").
- C The School was founded and was established in 1913 and has operated as a Form 3 to Form 7 secondary and tertiary boarding and day college offering education with a Special Character.

NOW THIS DEED WITNESSES AND IT IS AGREED BETWEEN THE PARTIES AS FOLLOWS:

Agreement 1 The Minister and the Proprietor agree that the School, apart from the boarding establishment, any tertiary facilities, farm, and church, is to become an integrated Form 3 to Form 7 Secondary School with an attached Intermediate Department for Forms 1 and 2 pupils pursuant to the Act.


Board of Trustees 2 The Board of Trustees shall be the controlling authority of the School and shall be constituted pursuant to the Education Act 1989.

Proprietor's Land & Premises 3 The Proprietor is the owner of all the land described in the **First Schedule** hereto ("the Proprietor's land") and the improvements thereon.

Integrated School Premises 4 The Integrated School premises for the purposes of this Deed of Agreement are the land and improvements (excluding the boarding establishment, any tertiary facilities, farm and church) more particularly described in the **Second Schedule** and are hereinafter referred to as "the School premises."

Use of School Premises 5 The Proprietor agrees to set apart and appropriate as owner, all of the School premises identified on the plan attached as in the **Second Schedule**, and all chattels and assets associated with the School premises, exclusively for the purposes of the School as an integrated School and further agrees that the controlling authority of the Integrated School (the Board of Trustees, hereinafter called "the Board") shall have the exclusive right of possession and use of the School premises and all chattels and other assets associated with the School.

School Premises Proprietor's Use 6 The School premises and all chattels and other assets associated therewith shall be available for use by the Proprietor and the staff employed by the Proprietor and they shall have the right to the reasonable use of the School premises and

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chattels in and out of school time provided that the Proprietor shall contribute to the lighting, heating and cleaning costs according to such use.

School Premises

External Use

7 The Board shall either at the request of or with the consent of the Proprietor grant the use of the School premises to other organisations for non-school purposes. The Proprietor shall not unreasonably or arbitrarily withhold consent where the use is one which is not in conflict with the maintenance of the Special Character of the School. The Board may require payment of a reasonable fee by any such organisation as a condition of the use of such facility which fee shall be payable to the Proprietor.

Proprietor's Debt

8 The Proprietor shall be responsible for all mortgages, liens and other charges upon the School premises.

Upgrading

Buildings

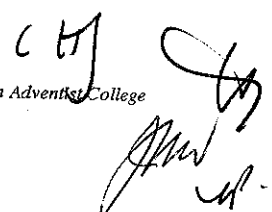
9 The Proprietor shall plan, pay for, and execute the improvements described in the **Third Schedule**, so as to bring the School buildings and associated facilities forming part of the School premises up to the minimum standard for comparable State Schools prevailing at the effective date of this Deed of Agreement. Such improvements shall be carried out in accordance with the dates specified against such improvements in the **Schedule**. The Proprietor shall upon completion of any improvements to electrical services described in the **Third Schedule** arrange for the local electrical supply authority to inspect the School premises in terms of Regulation 45 of the Electrical Supply Regulations 1976 or such other regulation as shall be in force in substitution for the time.

10 The Proprietor shall plan, execute and pay for such capital works and associated facilities as may be approved or required from time to time by the Minister pursuant to Section 40 (2)(d) of the Act.

Proprietor's

Property

11 The Proprietor may own, control and maintain any lands, buildings, chattels and assets that, although not part of the Integrated premises, are regarded by the Proprietor as appropriate to maintain the Special Character of the School.

Longburn Adventist College


Insurance 12 The Proprietor shall insure the buildings forming part of the School premises and the Proprietor's chattels (if any) owned or held upon trust for the purposes of the School and the other assets owned by the Proprietor for the purposes of the School against risks normally insured against, in some responsible insurance office in New Zealand, and further acknowledges the obligation on it created by Section 40(2)(h) of the Act.

Future

Maintenance 13 Subject to Clauses 9 and 10 and any requirements placed on the Proprietor to carry out deferred maintenance set out in the **Third Schedule**, the Minister after the effective date of this Agreement, shall maintain the land, buildings, chattels and associated facilities comprising the (Integrated) School premises as though the School was a State School.

Proprietor's

Borrowings 14 The Proprietor, with the consent of the Minister, which consent shall not be unreasonably withheld, shall have the right to raise funds against the security of the School premises for the purposes of carrying out any additions and/or improvements to the School premises and any facilities associated therewith and for such purposes may charge, mortgage or encumber the School premises or any part thereof.

Staff

Remuneration

15 Contracts of employment for persons employed at the (Integrated) School who are paid in whole or in part out of money appropriated by Parliament shall be negotiated in accordance with Part VII of the State Sector Act, 1988.

16 A teacher to whom the provisions of Section 71 of the Act apply shall continue to be paid no less than the same salary and be accorded the same status as he or she received or was accorded on the day before the effective date of integration.

Special Character Agreement

17 The School's Special Character as hereinafter described, shall incorporate education with a Special Character as provided in the School AND IT IS HEREBY AGREED AND DECLARED that the School shall at all times in the future be

conducted and operated so as to maintain and preserve the School's Special Character and these presents shall be interpreted so as to maintain and preserve the Special Character of the School.

Special Character

Definition

- 18 (a) Longburn Adventist College is a Seventh-day Adventist school established by the Seventh-day Adventist Church to serve the educational needs of its children and the mission of the Church throughout New Zealand, particularly where there are limited opportunities for children to attend a local Seventh-day Adventist Secondary School. This mission includes the provision of intermediate and secondary education for all who share its objectives including those beyond New Zealand in the Pacific and Asia. The school is a member of the system of schools operated by the Trans Tasman Union and Conferences of the Seventh-day Adventist Church in New Zealand through The New Zealand Seventh-day Adventist Schools Association Limited.
- (b) The Special Character of the School is determined by the faith system made up of the Christian beliefs, values and lifestyle of the Seventh-day Adventist Church as determined from time to time by the General Conference of the Seventh-day Adventist Church through The New Zealand Seventh-day Adventist Schools Association Limited.
- (c) The purpose of the School is to support the home and the Church in the transmission of its faith system to the children and youth. The function of the School is to facilitate the development of a mature and understanding commitment to the beliefs and practices of the Church so that students will become responsible and caring Christians in the community. The achievement of these goals is through a comprehensive and unified programme involving every aspect of the curriculum and predicated upon the Church's:
- perception of God as Creator and sustainer of the Universe;
 - acceptance of Christ as our only means of salvation;
 - belief that the Holy Spirit draws men, women and children to a knowledge of God;
 - understanding that all truth finds its centre and unity in God;

- reliance on scripture as the revealed Word of God;
- commitment to a holistic development of the child - physical, intellectual, spiritual, emotional and social.

- (d) Integral to the special character of Longburn Adventist College is the unity of the day and boarding components achieved by offering a programme of religious, cultural and recreational pursuits in which all pupils in the secondary school and in the attached intermediate are expected to fully participate, including those from beyond New Zealand.

Proprietor's Rights

Responsibilities

- 19 The Proprietor shall subject to the provisions of this Agreement:-
- (a) Continue to have the responsibility to supervise the maintenance and preservation of education with a Special Character provided by the School;
- (b) Continue to have the right to determine from time to time what is necessary to preserve and safeguard the Special Character of the School as defined herein;
- (c) Invoke the powers conferred upon it by the Act should the Proprietor so determine if in the opinion of the Proprietor the Special Character of the School has been or is likely to be jeopardised or the education with such Special Character so provided is no longer preserved and safeguarded.

School Roll

- 20 The School had a roll of 99 pupils in Form 3 to Form 7 (and 22 pupils in Forms 1 and 2) at the first day of March 1993 being the year in which the roll figures were last compiled. It is agreed, subject to any amendments as provided for by Supplementary Agreements, that the maximum roll of the School shall be 155.

Enrolment

- Preferences** 21 (a) A preference of enrolment at the School under Section 29(1) of the Act shall be given to those pupils with parents who have established a particular or general connection with the Special Character of the School and the Board shall not give

preference of enrolment to the parents of any child unless the Proprietor concurs that those parents have established a particular or general connection with the Special Character of the School to the satisfaction of the Board.

- (b) In accordance with Section 7(6)(h) of the Act, unless the Proprietor and the Minister otherwise agree and subject to places being available the number of pupils whose parents do not have preference of enrolment at the School in accordance with the provisions of Section 29(1) of the Act shall be limited to 10% of the maximum roll of the School.

**Access to
School**

- 22 The Proprietor together with its servants, agents and licensees shall subject to the proviso of Section 40(2)(i) of the Act have at all reasonable times access to the School to ensure that the Special Character of the School is being maintained and shall also have the similar access to enable it to exercise the powers and carry out the responsibilities vested in it and imposed on it by the Act and by this Agreement.

**Staffing
Principal's
Appointment**

- 23 An advertisement for the position of Principal of the School may, in accordance with Section 65 (1) (a) of the Act, state that a willingness and ability to take part in religious instruction appropriate to the School shall be a condition of appointment. Such an advertisement may also state that a willingness and ability to uphold the Special Character shall be a condition of the appointment.

**Director of
Religious Studies**

- 24 There may be position at the School to be designated Director of Religious Studies in accordance with Section 65(1)(b) of the Act which position shall be part of the normal staffing entitlement of the School as established by the Minister of Education. Any advertisement made for that position shall state that a willingness and ability to take part in Christian studies appropriate to the Special Character of the School be a condition of the appointment. Any person so appointed shall accept these requirements as a condition of appointment. The Director of Religious Studies shall give guidance and

provide leadership in Christian studies and observances throughout the School.

- 25 The Board may appoint to the position of Director of Religious Studies at the School a person who shall undertake such teaching duties, if any, as may be required from time to time by the Principal of the School.

Chaplain

- 26 Christian Studies forms part of the education with a Special Character provided by the School and therefore the Proprietor, at its expense, may employ any person whether as a Chaplain or otherwise for duties relating to the instruction and the provisions of Section 69(2) and (3) of the Act shall apply.

Staffing

Tagged

Positions

- 27 (a) The Proprietor in accordance with Section 65 (1)(c) may designate the Deputy Principal and one other position of responsibility at the School as positions of importance carrying a responsibility for religious instruction. Advertisements for these positions shall state that a willingness and ability to take part in religious instruction appropriate to the Special Character of the School shall be a condition of appointment. Such an advertisement may also state that a willingness and ability to uphold the Special Character shall be a condition of the appointment.
- (b) The Proprietor may designate up to 5 teaching positions at the School which in accordance with Section 66 (1) of the Act shall be special positions which require an appointee to accept and recognise a responsibility to maintain and preserve the Special Character of the School. Advertisements for these positions shall require an appointee to possess these capabilities as a condition of appointment.

Staffing

Restrictions

- 28 The Proprietor shall not engage any teachers between the date of execution of this Deed of agreement and the effective date of integration other than those whose names have already been notified by the Proprietor to the Secretary of Education without first obtaining the consent of the Secretary.

Staffing**Limits**

29

If at the effective date of integration the school has more teachers than the staffing entitlement in a comparable state school, a teaching position shall be dis-established when a teacher leaves that position, unless an exception has been made under Section 91 of the Education Act, 1989.

Attendance**Dues**

30

The Proprietor of the School may either enter into agreements with the parents or other persons accepting responsibility for the education of pupils at the School provided as a condition of the enrolment and attendance of each pupil at the School that the parents or other persons shall pay attendance dues pursuant to the provisions of Section 36 of the Act.

Boarding**Establishment**

31

Accommodation for a boarding establishment may be provided for on the Proprietor's land and will be the sole responsibility of the Proprietor who may enter into separate contracts with staff from the school or elsewhere for its operation.

32

Where any of the costs associated with the conduct of the boarding establishment or with any other part of the Proprietor's land that is not part of the (Integrated) School premises for the purpose of this agreement, cannot be separated from the costs associated with the operation of the (Integrated) School premises, the Proprietor and the Board shall contribute to such costs which have been incurred according to their respective use of the facilities.

33

In lieu of providing facilities on the (Integrated) School premises as would be required for a state school, the Proprietor will make such facilities which are associated with the boarding establishment, particularly the sick bay and casualty room and the art and craft facilities, available for use by the (Integrated) School as required, regardless of whether the pupils or staff requiring to utilise the facilities are boarders, day pupils, tertiary students or visitors.

Definitions

34

Unless expressly provided for in this Agreement words and expressions shall have the meaning given those words and expressions in the Act.

Handwritten signature and initials, possibly 'CH' and 'AS', over the printed name 'Longburn Adventist College'.

35 Unless expressly provided for in the Act, nothing in this Agreement shall be deemed to limit or restrict the powers imposed on the Proprietors under the Act.

Dated

36 The effective date of this Deed of Agreement shall be the second day of August 1993.

37 On and after the effective date specified in this Deed of Agreement the School shall be an integrated Forms 3 to 7 secondary school with an attached intermediate in terms of the Private Schools Conditional Integration Act 1975.

C H J
Longburn Adventist College
[Signature]
[Signature]

IN WITNESS WHEREOF these presents have been executed the day and year first hereinbefore written.

THE COMMON SEAL OF THE NEW ZEALAND SEVENTH-DAY)
ADVENTIST SCHOOLS ASSOCIATION LTD.)
was hereunto affixed in the)
presence of:)



J. McClellan
Director

P. W. Lawrence
Director

SIGNED by *Kathy Phillips*

Kathy Phillips)
Senior Manager)
National Operations)
Ministry of Education)
pursuant to authority delegated by the)
Minister of Education acting on behalf of)

HER MAJESTY THE QUEEN in the presence of:

Charlotte Hughes-Johnson
Advisee
36 Hancover St
Wellington

FIRST SCHEDULE

Description of total land, buildings and other improvements comprising the Proprietor's land of which the school premises form part.

THE PROPRIETOR'S LAND

All that land, buildings and other improvements owned by the New Zealand Seventh-day Adventist Schools Association Limited incorporated more or less situate in Walkers Road, Longburn, Palmerston North, and being particularly described as follows and delineated in green on the plan forming part of the Second Schedule hereto.

All that parcel of land containing 24.2078 hectares more or less situate in Blocks XIII & XIV of the Kairanga Survey District being parts of Sections 18, 20 and 21 of the Karere Block parts of the said parcel of land being also Lot 1 on Deposited Plan No. 10527 and all the land bordered green as shown on Deposited Plan No. 4890 TOGETHER WITH the drainage and incidental rights over Lot 2 Plan No. 10527 shown coloured blue on the plan hereon created or reserved by Transfer No. 218768 and being all the land in Certificate of Title Volume 436/260 (Wellington Registry)

SUBJECT TO

Transfer 178485

Drainage rights

All that parcel of land containing 18.5928 hectares more or less situate in Block XIV of the Kairanga Survey District being part of Rural Section 17 Karere Block and being also Lot 1 on a plan deposited in the Deeds Register Office at Wellington as No. 354 and being all the land in Certificate of Title Volume 353/179 (Wellington Registry)



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SECOND SCHEDULE

Description of land, buildings and other improvements comprising the School premises.

THE SCHOOL PREMISES

All that part of the Proprietor's land as described in the First Schedule hereto delineated in red on the annexed plan of the Proprietor's land, which forms part of this schedule, TOGETHER WITH, all the School buildings and other improvements thereon SAVE AND EXCEPT those buildings more particularly delineated in blue on the annexed Plan hereto.

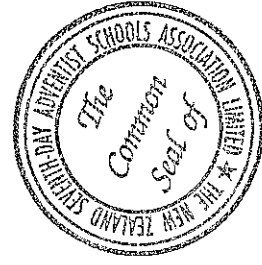


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**LONGBURN ADVENTIST COLLEGE
WORKS TO BE CARRIED OUT BY THE PROPRIETOR IN RELATION TO THE INTEGRATED SCHOOL:
THIRD SCHEDULE**

These works are to be planned, executed and paid for by the proprietor subject to the provisions of this schedule in relation to the buildings and associated facilities to bring them up to the minimum standard for a comparable state school. All work is to be carried out by competent tradesmen or in a workmanlike manner to the Ministry of Education standards.

SITE	2. 8.93	2. 8.94	2. 8.95	2. 8.96	2. 8.97	2. 8.98	2. 8.99	2. 8.2000
Investigate and remedy drainage problem in parking area					x			
Reseal driveway and car park							x	
Repair and relevel footpath from road to Block O			x					
Spray and remove weeds from eastern side of Block K								x
Repair fence along northern boundary of playing fields								
Remove all rubbish and old fumaces from along south western fence line								
Provide mowing strips 300mm wide around all buildings butting onto grassed areas		x						
Provide hardcourt area of two tennis courts								
BLOCK G								
Fire Protection:								
Ensure safety chain to landing outside Area 7 is replaced after use	x							
Remove drums and rubbish from landing and stairs outside Area 7	x							
Electrical:								
Replace H.R.C fuse with MCB for lights in Areas 1, 2, 3, 4, 5 and 6								x
Provide labels to reset controls in Area 7 warning "CHECK THAT MACHINERY IS SWITCHED OFF BEFORE RESETTING"								
Remove unused wiring in Area 7		x						
Install safety cut off system to all machinery in Area 7								
Reduce number of phases for lights in Area 7 to one and replace H.R.C. fuses with an MCB type								x



C. J. ...

	2. 8.93	2. 8.94	2. 8.95	2. 8.96	2. 8.97	2. 8.98	2. 8.99	2. 8.2000
Reduce number of phases for power outlets in Area 7 to one								
Replace H.R.C fuse with MCB for lights in Areas 8, 10, 11, 12 and 13				X				
Replace H.R.C fuse with MCB for lights in Areas 9, 14 and 15				X				
Remove unused wiring in Area 14			X	X				
Reduce number of phases for power outlets in Area 14 to one				X				
Provide 25mm clearance between ceiling and lights	X							
General:								
Replace or refix carpet tiles in Area 1			X					
Check ceiling in Area 2 for leaks and repair as necessary	X							
Replace ceiling in Area 2			X					
Replace carpet tiles in Area 2					X			
Revamish wood paneling in Area 2								
Check cleaners cupboard in Area 4 for leaks and repair as necessary				X				
Replace missing carpet tiles in Area 6	X							
Replace door to toilet in Area 6			X					
Check ceiling in Area 7 for leaks and repair as necessary				X				
Provide dust extraction system in Area 7	X							
Check ceiling in Area 9 for leaks and repair as necessary	X				X			
Make good alterations to Area 10								
Repair or replace door to Area 10			X					
Make good alterations to Area 11			X					
Replace floor covering in Area 14			X					
Exterior:								
Spray garden and paved areas and remove weeds								
Check roof and gutters for leaks and remedy as necessary			X					
Paint roof and guttering		X						
Paint exterior							X	
Replace broken door closer		X						X
Repair trap door to underneath of Block	X							
Repair or remove flexible vent to north side of Block	X							
BLOCK I								
Electrical:								
Permanently wire filter motors	X							

SP *CTJ* *Jan* *MR*

2. 8.93 2. 8.94 2. 8.95 2. 8.96 2. 8.97 2. 8.98 2. 8.99 2. 8.2000

General:

- Remove weeds from pool surrounds and drains
- Repair drains
- Repair holes in Pump House walls
- Paint all block work
- Replace missing handrails
- Paint barge boards on Pump House
- Ensure enclosure fence complies with appropriate legislation
- Ensure adequate safety rules are posted
- Cover filter pipes to pool from Pump House

BLOCK J

General:

- Provide concrete floor to all bays
- Replace any rotten boards
- Replace missing windows
- Paint exterior

BLOCK K

Structural:

- Seal cracks in walls to prevent moisture penetration

Fire Protection:

- Infill sides of rail on landing and steps outside Area 13
- Line underside of stairs in Area 11 with fire rated material

Electrical:

- Replace cover to wiring to sensor lighting on eastern side
- Reduce number of phases to lights in Area 2 to one
- Reduce number of phases to power outlets in Area 5 to one on the same switch board
- Provide cover from wiring duct above Switch Board in Area 6
- Relabel circuits in Area 6
- Provide protection for lights in Area 8
- Repair heaters in Area 8
- Protect lights in Area 9 against moisture
- Protect lights in Area 10 against moisture
- Reduce number of phases to power outlets in Area 12 to one
- Repair and refix heaters in Area 12

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2. 8.93 2. 8.94 2. 8.95 2. 8.96 2. 8.97 2. 8.98 2. 8.99 2. 8.2000

Repair lights in Area 14 x

General:

Replace carpet tiles in Area 2 x

Repair ceiling in Area 2 x

Repair leaking taps in Area 3 x

Replace floor covering in Area 3 x

Replace floor covering in Area 4 x

Patch and paint cracked plaster work in Area 4 x

Replace broken louvers in skylight in Area 5 x

Fill in hole where switch used to be in Area 6 x

Repair and paint ceiling in Area 5 x

Repair hatchway to Area 7 x

Replace missing paneling in Area 8 x

Replace broken glass in Area 8 x

Sand, polyurethane and remark court in Area 8 x

Repair toilet cubicle doorway in Area 19 x

Repair wall paneling in Area 11 and make good x

Repair wall panels in Area 12 x

Replace door closer to Area 12 x

Check ceiling in Area 14 for leaks and remedy as necessary x

Repair ceiling in area 14 x

Check Basement Areas B2 and B3 for water penetration and remedy as necessary x

Repair ceiling in Basement Area B2 x

Repair ceiling in Lighting Room Area 2A x

Replace door to Lighting Room Area 2A x

Make good alterations to Lighting Room Area 2A and paint x

Exterior:

Replace grate to gully trap on western side x

Clean loading ramp and remove debris from drains on southern side x

BLOCK O

Fire Protection:

Provide additional emergency lighting in stairwells x

Ensure emergency lighting is serviced and operable x

	2. 8.93	2. 8.94	2. 8.95	2. 8.96	2. 8.97	2. 8.98	2. 8.99	2. 8.2000
Provide secondary means of egress from Area 28/29	X							
Install additional EXIT signs in Area 27	X							
Provide hose reel coverage to Area 28/29	X							
Rehang exit doors opposite Areas 40 and 42 to open outwards	X							
Surface all walls in Area 27 to comply with the Fire and Design of Education Buildings								X
Electrical:								
Reduce number of phases to power outlets in Area 2 to one			X					
Reduce number of phases to lights in Area 3 to one			X					
Reduce number of phases to power outlets in Area 5 to one			X					
Repair lights in Area 10		X						
Repair lights in Area 13		X						
Connect hanging power outlet in Area 13 to same phase as other power outlets								
Reduce number of phases to power outlets in Area 14 to one with different circuits			X					
Replace H.R.C fuse to lighting in Area 17 with MCB type			X					
Reduce number of phases to power outlets in Area 17 to one			X					
Repair bell in Area 18		X						
Replace H.R.C fuse to lighting in Area 18 with MCB type			X					
Reduce number of phases to power outlets in Area 22 to one			X					
Replace missing light covers in Area 23		X						
Repair lights in Area 24		X						
Repair lights in Area 25		X						
Reduce number of phases to lights in Area 27 to one		X						
Replace missing light covers in Area 27		X						
Replace H.R.C fuse to lighting in Area 28 with MCB type		X						
Remove loose wiring in Area 29			X					
Repair bell in Area 30		X						
Replace H.R.C fuse to lighting in Area 30 with MCB type			X					
Replace H.R.C fuse to lighting in Area 31 with MCB type			X					
Reduce number of phases to power outlets in Area 33 to one			X					
Reduce number of phases to power outlets in Area 34 to one			X					
Replace light covers in Area 36		X						
Cover electrical switches in Area 36	X							
Repair light in Area 41		X						
Reduce number of phases to power outlets in Area 42 to one								X

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	2. 8.93	2. 8.94	2. 8.95	2. 8.96	2. 8.97	2. 8.98	2. 8.99	2. 8.2000
Remove loose wiring from Area 45								
Reduce number of phases to power outlets in Area 45 to one			X					
Replace missing covers to floor power sockets in Area 46			X					
Reduce number of phases to power outlets in Area 46 to two	X							
Gas:								
Install louvered ventilation in door to Area 40	X							
Secure panel heater in Area 18 to wall	X							
Fit heat shields between WM12 radiant gas heaters and ceilings where combustible surface is less than 800mm distant from heater	X							
General:								
Make good alterations to Area 1				X				
Paint Area 3			X					
Paint Area 9 where alterations have been made					X			
Paint alterations in Area 10			X					
Replace missing carpet in Area 10			X					
Paint Area 11/12				X				
Replace carpet in Area 27					X			
Repair door closer to outside in Area 27		X						X
Repair broken window catches in Area 28			X					
Paint Area 28								
Repair hole in wall in Area 28					X			
Refix loose ceiling tiles in Area 28 and replace missing tile		X						
Make good alterations to passage way between Areas 28 and 29			X					
Paint passage way between Areas 28 and 29				X				
Replace missing panes of glass in Area 24			X					
Replace or repair vinyl in Area 24		X						
Replace mirror in Area 24			X					
Paint Areas 24 and 25			X					
Paint Area 30			X					
Make good to alterations to counter and blackboard in Area 29				X				
Paint Area 29				X				
Replace ceiling tiles in Area 31					X			
Paint Area 31		X						
Replace carpet in Area 31					X			X

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C.H.J.
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	2. 8.93	2. 8.94	2. 8.95	2. 8.96	2. 8.97	2. 8.98	2. 8.99	2. 8.2000
Patch holes in wall and patch paint Area 33								
Patch holes in wall and patch paint Area 34					X			
Reseal around urinal in Area 38					X			
Paint Area 38		X						
Replace floor covering in Area 38						X		
Exterior:								
Clean roof		X						
Clean gully traps and replace broken grates		X						
Spray concrete areas and remove weeds		X						
Paint covered way outside Area 40				X				
BLOCK O FIRST FLOOR								
Fire Protection:								
Install smoke stop doors and partition to comply with NZS 4232 in Area 4	X							
Electrical:								
Repair lights in Area 11		X						
General:								
Replace missing handles on cupboards in Area 4		X						
Replace carpet in Area 4								
Repair inspection hatchway in Area 4 outside Area 9		X				X		
Repair hole behind door in Area 7 and install doorstop		X						
Replace carpet in Area 7		X						
Refix handrail to Area 10						X		
Repair hole behind door in Area 11 and install doorstop								
Repair hole behind door in Area 14 and install doorstop								
GENERAL								
Safety Items:								
Obtain Occupational Health and Safety Report and manage as required							X	
Fire Protection:								
Submit an evacuation scheme to the NZS Fire Service for approval and post appropriate notices in all Areas when approval is received								X

APZ.
CFH
APW
ml.

BUILDING REQUIREMENTS:

Provide by remodeling:

- Music Room of 70.00 sq metres
- Music Resource of 23.00 sq metres
- Music Practice of 18.5 sq metres
- Advanced laboratory of 84 sq metres

2. 8.93	2. 8.94	2. 8.95	2. 8.96	2. 8.97	2. 8.98	2. 8.99	2. 8.2000
							X
							X
							X
							X

D. C. H. M.
[Signature]